

Week	Monday	Friday	Subject	Chapter	Skills Area	Reminders	Items Due	Due Date
1	1/7/2015	1/9/2015	Introduction	Syllabus	Internet	Take 1st Day Attendance Survey	1st Day Survey	1/9/15
2	1/12/2015	1/16/2015	Digital Literacy	Chapt 1	Internet Social Media	Start 1st Homework. Syllabus Questionnaire		
3	1/19/2015	1/23/2015	The Internet	Chapt 2	Undergraduate Research, Library	Sign up for Exam #1 Finish 1st Homework	Homework 1, Syllabus Questionnaire	1/25/15
4	1/26/2015	1/30/2015	Computers and Mobile Devices	Chapt 3	Windows/MAC	View Videos on Undergraduate Research		
5	2/2/2015	2/6/2015	Programs and Apps	Chapt 4	MS Word	Finish 2nd Homework	Homework 2	2/8/15
6	2/9/2015	2/13/2015	Digital Safety and Security	Chapt 5	MS Word	View Videos on MS Word		
7	2/16/2015	2/20/2015	Inside Computers and Mobile Devices	Chapt 6	MS Excel	Finish Research Paper	Homework 3	2/22/15
8	2/23/2015	2/27/2015	Test Number 1	No Class		View Videos on Excel Assignment 1, Take Exam #1	Test 1	
9	3/2/2015	3/6/2015	Input/Output	Chapter 7	MS Excel Advanced	Finish HW #4	Homework 4	3/8/15
10	3/9/2015	3/13/2015	Spring Break		Spring Break	None	Spring Break	
11	3/16/2015	3/20/2015	Digital Storage	Chapt 8	MS Excel Advanced	View Videos on Advanced Excel, Start Homework #5		
12	3/23/2015	3/27/2015	Operating Systems	Chapt 9	MS Excel Advanced	Sign up for Exam #2 , Finish Homework #5	Homework 5	3/22/15
13	3/30/2015	4/3/2015	Communications and Networks	Chapt 10	PointPoint	View Videos on PowerPoint		
14	4/6/2015	4/10/2015	Information and Data Management	Chapt 11		Work on Assignment #6		No Class
15	4/13/2015	4/17/2015	Information Systems Test Number 2	Chapt 12		Take Exam #2 , Finish Homework #6 FINISH QUIZZES	Test 2 Homework #6 All Quizzes	4/19/2015
	4/20/2015	4/24/2015	No Class	No Class		FINISH QUIZZES		
16	4/27/2015	5/1/2015	Finals Week		No Final Exam !	No class	No Final Exam !	