CGS 2060 Assignment 6

Power Point Presentation Application   *100 Points*

This should be an interesting assignment and an entertaining one.   You are to create a PowerPoint presentation that represents your resume or better yet a resume you would like to have.   Nothing about this presentation needs to be factual and you are welcome to indulge your deepest fantasy.

1. [*3 pts*] Create a new presentation from an "Installed Theme". Select a design that is appropriate for the nature of your business or organization.

2. [*3 pts*] Add a Title Slide indicating that it is your resume and add an appropriate title for yourself and your name to the subtitle area of the slide.

3. [*4 pts*] Insert a "Title and Content" slide and enter information about what type of position you are seeking or you could also put here your strongest assets. There should be at least 4 bullet items.

4. [*4 pts*] Insert a "Two Content" slide that lists your accomplishments one for personal and one for professional. There should be at least 4 bullet items on each.

5. [*3 pts*] Insert a "Title Only" at the end of the presentation. Enter the title "Summary".

6. [*6 pts*] Insert a Text Box on the last slide and type a paragraph on why you think a company or organization would want to hire you or be interested in you.

7. [*5 pts*] Add a rectangle shape to the last slide that holds your Summary paragraph. Color the square with a 2-color "**Gradient Fill**" in a "**Linear Diagonal**" direction.

8. [*3 pts*] Change the layering so that the rectangle acts as a background to the paragraph.

9. [*3 pts*] Add a shadow effect to the rectangle.

10. [*4 pts*] Add the following to the footer of all slides.:
    - The date
    - Your name and any title that you may want for yourself (Dr., Senator, Congressman, etc)

11. [*4 pts*] Insert a "2 Content Slide" as the 4th slide in your presentation and on the left block put a brief history of your work experience. On the right block put a picture of yourself… Any picture will do. size the picture to fit in the area.

12. [4 pts] Add another "Title and Content" slide that lists your educational and/or training accomplishments (again actual or fabricated) .

13. [2 pts] Somewhere in your slide add a hyperlink to a webpage or Youtube video.

14. [2 pts] Somewhere in your slide add an audio link either from a file or one that you recorded yourself.

15. [*4 pts*] Insert a Title and Content chart and add a Column Chart.   The Column Chart will contain five years of data for three data points. For each year you will have your Gross Income, Your Net Income, and your Taxable Income. The only rule is that for any year the three values are not the same.

16. [*3 pts*] Resize and position the chart so that it fills most of the slide and is centered.

17. [*3 pts*] Add an animation effect to the chart so that each column is displayed sequentially by the year or type income (that is, only one bar is animated per mouse click.) Use the "wipe" animation effect*. **Hint:** look in Effect Options in the Chart Animation tab.*

18. [*4 pts*] Add a Blank Slide to the end of the presentation and insert word art that states "The End". Select a text color to match your design colors. Size the WordArt to fill a large portion of the page.

19. [*5 pts*] Decorate the final slide with AutoShapes of your choosing. Make the AutoShapes fill **50% transparent**, remove the **shape outline** for each object, and have **some overlap each** other. (Note: This means you'll need at least 2 AutoShapes)

20. [*3 pts*] "**Group**" the word art and shapes on the final slide into one object. Clicking any of the objects should select all of them.

21. [*3 pts*] Add the **Zoom** animation effect to the Word art and shapes that you grouped.

22. [*5 pts*] Go through the entire presentation and add animation to all bulleted lists and graphics. Each should appear when the mouse is clicked. Bulleted lists should be animated so that each bulleted item appears when the mouse is clicked.

23. Feel free to add any other cool graphics and animation effects that you feel are effective. Go to the Slide Show ribbon and click View Show. Check out your presentation to make sure that all animation effects are working correctly. You should have at least 7 slides but no more than 10. **Make sure there is nothing in the presentation that would compromise your personal security such as usernames you might use, answers to security questions, addresses, Social Security Numbers, etc.**

24. [*2 pts*] Use Slide Sorter view to move your Accomplishment slide so that it is second in the presentation.

25. [*5 pts*] Design a simple symbol for yourself using AutoShapes and text "grouped" together into one tiny object. Insert the logo at the bottom right or left of the Slide Master.

26. [*4 pts*] Change the color scheme of the "Slide Design" used for your presentation to some other color than the theme's default (as was done in the tutor). Adjust any colors throughout the presentation that may clash with the new color scheme.

27. [*4 pts*] Add a slide transition of your choosing to the second slide only. Try out your presentation to see how it looks.

28. [*5 pts*] Use "Rehearse Timings" in the Slide Show Ribbon to set slide timings for an automated slide presentation. Save the timings when prompted and check them out in Slide Sorter view. Run the presentation to test the automated timings and slide progression. Note that slide transitions and slide animations are both set to the rehearsed timings. Additional help with this feature is available in the PowerPoint Help menu.

29. [*3 pts*] Set Up Show so that it loops back to the first slide after the last slide.

30. Run your presentation. Check to make sure that all of the steps in this assignment have been implemented properly.

Assignment Submission

From our course Web site, click **Assignments**, then click the link for [Instructions for Submitting and Storing Assignment Files](#).

Assignments will take approximately two weeks to grade. You will be able to view your assignment grade, along with comments from your recitation instructor, by clicking **View Grades** on the Course menu, then clicking on the assignment. Once graded, assignments cannot be re-submitted.